Bishop Challoner Catholic School

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**Executive Headteacher:** Mr A Hall BA (Hons) MA NPQH NPQEL
**Head of School:** Ms R Pabila BA (Hons), NPQH

Dear Parents and Carers,

At Bishop Challoner Catholic School, we want every pupil to achieve their full potential. Regular attendance and punctuality are essential to academic success, positive wellbeing and strong friendships.

Even a small number of absences can have a significant impact on a pupil's learning. For example, a pupil with 90% attendance misses approximately 19 school days, almost four weeks of learning, over the course of an academic year. Missed lessons can create gaps in knowledge, making it harder for pupils to keep up with their learning and feel confident in the classroom.

**Recognising Excellent Attendance**

We strongly believe in recognising and celebrating pupils who demonstrate excellent attendance. We are proud of those students who make the commitment to attend school regularly and arrive ready to learn.

Pupils who achieve **96% attendance or higher** are recognised and praised throughout the year. Our attendance rewards include:

- Certificates celebrating excellent attendance.
- Vouchers and other rewards.
- **Termly reward trips** for eligible pupils.
- Regular recognition and praise for pupils who demonstrate a strong commitment to their attendance.

We want our pupils to understand that excellent attendance is something to be proud of and that their commitment is noticed and valued by the school community.

**How Parents and Carers Can Support Good Attendance**

We ask all parents and carers to support good attendance by:

- Ensuring your child attends school every day and arrives on time.
- Arranging routine medical and dental appointments outside school hours whenever possible.
- Informing the school promptly if your child is genuinely too unwell to attend.
- Avoiding holidays and other unnecessary absences during term time.

Contacting the school at an early stage if your child is experiencing difficulties that are affecting their attendance.

Please remember that feeling slightly unwell, tired or worried does not always mean that your child needs to remain at home. Attending school can help pupils maintain their routine, stay connected with their friends and access support from trusted members of staff. We understand that some absences are unavoidable and that families may experience challenging circumstances. If you are finding it difficult to get your child into school, please speak to us as soon as possible. We are here to listen, offer support and work in partnership with you to improve attendance.

Thank you for your continued support and partnership. By working together, we can ensure that every pupil is present, ready to learn and able to succeed, while celebrating and rewarding those who demonstrate fantastic attendance.

Yours sincerely,



**Bishop Challoner Catholic School**